**Meeting Minutes**

May 1st 2023

* Topic discussion
* Role assignment
* Website planning
* File sharing

May 8th 2023

* Topic proposal draft
* Timeline and submissions discussion
* Topic proposal presentation and sign-off

May 15th 2023

* Research discussion
* Website progression

May 22nd 2023

* Outline of Stage Five presentation

1. Introduction
2. Risks
3. Opportunities
4. Choices
5. Ethics

* Check-in with TA (all okay)

May 29th 2023

* Presentation (Stage Five)
* Redesign website with new template

June 5th 2023

* Decisions on final submission

June 9th 2023

* Submission